How to Set Up an Appointment with an Advisor

Go to: https://uwc.agilegrad.com/center/

That link should bring you to a page that looks like this.

Step 2: Click on “Schedule a new Appointment”

Step 3: Click “Click here to Login”
STEP 4: Log in using your full primary Email address and student password
Example:
NISHA5624@students.uwc.edu

STEP 5: Click on “Schedule a new appointment”
After clicking on “Schedule a new appointment” you will be directed to this screen.

**Note: Cindy Bailey and Jennifer Hass will take appointments with Domestic students and Danielle and Evelyn will take appointments with International students.**
STEP 8: You will want to select the right week of your desired appointment.

**Spring Registration appointments run from Oct 26- November 13 so go to the week of Oct 25th to start.

**You will then see the list of times available to you in green.

STEP 9: Choose your date
Choose your time slot
(Or double click on a green time slot and it will auto fill for you)
Appointment Type
Reason for visit

STEP 10: Click “Schedule Appointment”
STEP 11: Set appointment Reminder if necessary.

STEP 12: You will be taken to the next screen. Select Logout

STEP 13: Click on Yes, logout of the SSO